



CITY OF EL CENIZO

YEAR 2021
PROPOSED BUDGET

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AS OF JUNE 22, 2020

CITY OF EL CENIZO
2020 - 2021 FISCAL YEAR BUDGET

BUDGET SUMMARY	BUDGETED
Total Revenue	\$389,826.00
Total Expenses	\$418,580.00

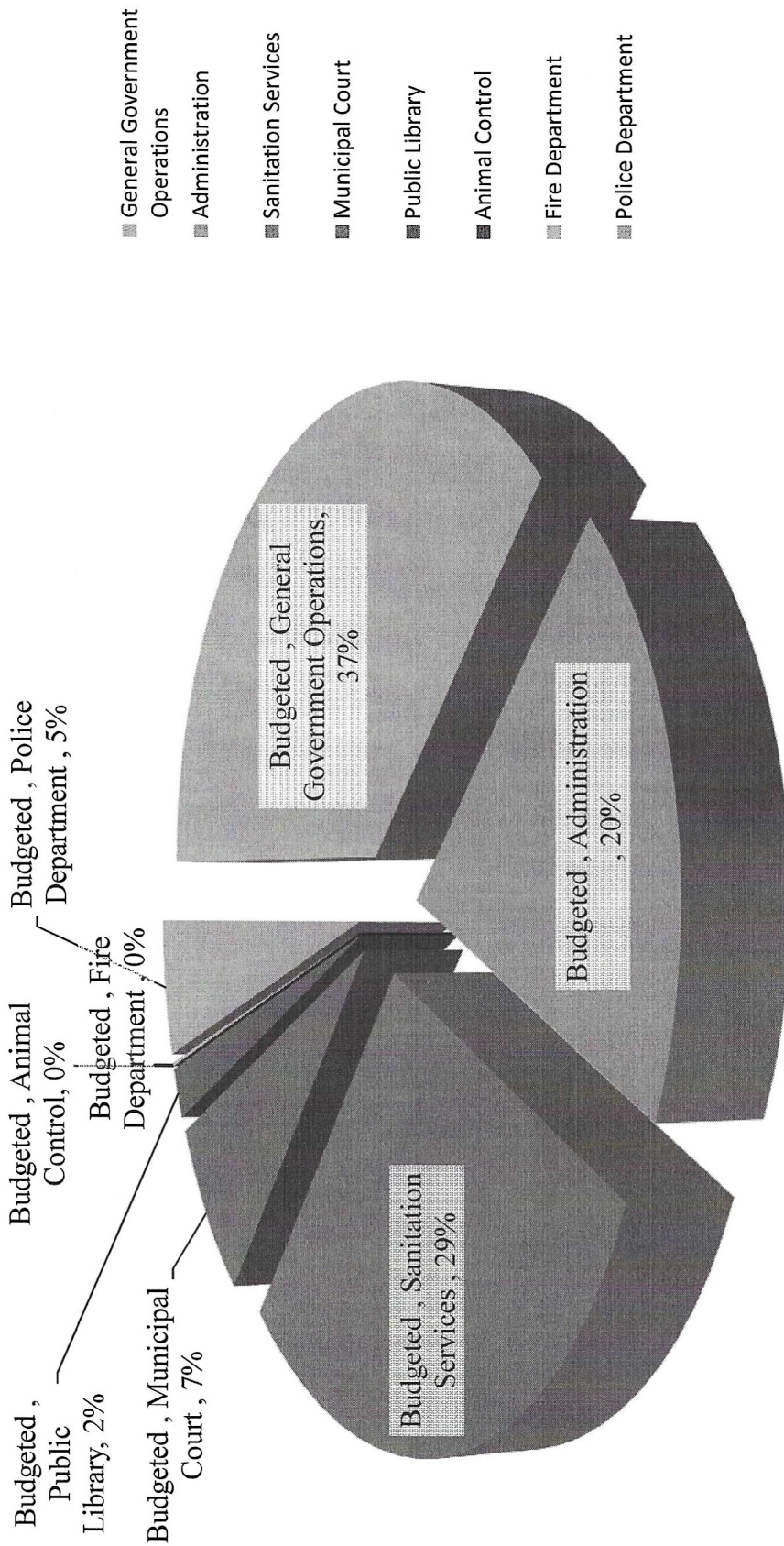
Income less expenses: -\$28,754.00

CITY OF EL CENIZO
2020 - 2021 FISCAL YEAR BUDGET

Department	Budgeted
General Government Operations	\$ 154,880.00
Administration	\$ 82,480.00
Sanitation Services	\$ 122,660.00
Municipal Court	\$ 28,760.00
Public Library	\$ 8,000.00
Animal Control	\$ -
Fire Department	\$ 500.00
Police Department	\$ 21,300.00
 Total Expenses	 \$ 418,580.00

CITY OF EL CENIZO

BUDGET EXPENSES SUMMARY CHART



CITY OF EL CENIZO
REVENUE DETAIL

FY 2020 - 2021

GENERAL REVENUE FUNDS

	2019 Adopted Budget	2020 Purpose	Increase / Decrease
Franchise Fees			
AEP	\$ 29,680.00	\$ 29,680.00	\$ -
AT&T	\$ 8,000.00	\$ 8,000.00	\$ -
Time Warner	\$ 9,800.00	\$ 9,800.00	\$ -
Southern Sanitation	\$ 1,000.00	\$ -	\$ (1,000.00)
License & Permits Fees			
Building Permit	\$ 900.00	\$ -	\$ (900.00)
Plumbing Permit	\$ 900.00	\$ -	\$ (900.00)
Electrical Permit / Electrical <u>Reconnection Fees</u>	\$ 900.00	\$ 500.00	\$ (400.00)
Drilling Permit	\$ -	\$ -	\$ -
Fire Permit	\$ -	\$ -	\$ -
SurPlus Items	\$ 3,000.00	\$ 1,500.00	\$ (1,500.00)
Open Records	\$ 500.00	\$ -	\$ (500.00)
Wrecker Permit	\$ -	\$ -	\$ -
Reconnection Fee	\$ 2,000.00	\$ -	\$ (2,000.00)
Tax Revenue			
Property Taxes	\$ 176,122.00	\$ 186,146.00	\$ 10,024.00
Texas Comptroller (Sales Tax)	\$ 35,000.00	\$ 22,000.00	\$ (13,000.00)
Solid Waste Revenue			
Monthly A/R	\$ 200,000.00	\$ 120,000.00	\$ (80,000.00)
Other (New Application and/or Late Fee)	\$ 8,000.00	\$ 3,000.00	\$ (5,000.00)
Municipal Court Revenue			
Fines & Penalties	\$ 30,000.00	\$ 5,000.00	\$ (25,000.00)
Other Income	\$ 4,200.00	\$ 4,200.00	\$ -
Fundraisers / Donations	\$ 10,000.00	\$ -	\$ (10,000.00)
ECPD Training Academy	\$ 50,000.00	\$ -	\$ (50,000.00)
Federal OPSG	\$ 75,000.00	\$ -	\$ (75,000.00)
Federal and State Grant	\$ 40,000.00	\$ -	\$ (40,000.00)
TxCDBG	\$ 211,115.00	\$ -	\$ (211,115.00)
Total Revenue:	\$ 896,117.00	\$ 389,826.00	\$ (506,291.00)

CITY OF EL CENIZO
EXPENDITURE DETAILS

FY 2020 - 2021

GENERAL GOVERNMENT OPERATIONS			
	2019 Adopted Budget	2020 Purpose	Increase / Decrease
Adveristing	\$0.00	\$ -	\$ -
Building Repair & Maintenance	\$0.00	\$ -	\$ -
Capital Outlay	\$30,000.00	\$ 50,000.00	\$ 20,000.00
Land			\$ -
Machinery & Equipment			\$ -
Improvements to Land			\$ -
Improvements to Building			\$ -
Other			\$ -
Charges and Fees	\$0.00	\$ -	\$ -
Contractual Labor	\$0.00	\$ -	\$ -
Debt Carried Forward	\$30,000.00	\$ -	\$ (30,000.00)
Dues, Memberships, Traning & Subs.	\$5,000.00	\$ -	\$ (5,000.00)
Travel	\$10,000.00	\$ -	\$ (10,000.00)
Payroll Expenses			\$ -
Workers Compensation			\$ -
Fringe Benefits			\$ -
Fica Share			\$ -
Unemployment Tax			\$ -
Health Insurance	\$0.00	\$ -	\$ -
Goods for Public Events	\$0.00	\$ -	\$ -
Intergovernmental Transfers	\$0.00	\$ -	\$ -
Materials & Supplies	\$2,200.00	\$ -	\$ (2,200.00)
Clothing/Uniform			\$ -
Consumable Goods			\$ -
Janitorial			\$ -
Mechanical			\$ -
Minor Tools			\$ -
Office		\$ -	\$ -
Micellaneous (TML Riskpool)	\$ 30,000.00	\$ 25,000.00	\$ (5,000.00)
Motor Vehicle Repair & Maintenance	\$ -	\$ -	\$ -
Motor Vehicle Fuel	\$ -	\$ -	\$ -
Postage & Delivery	\$ 250.00	\$ -	\$ (250.00)
Professional Services	\$ 19,900.00	\$ -	\$ (19,900.00)
Auditing & Accounting		\$5,000.00	\$ -
Administrative		-	\$ -
Elections		\$1,500.00	\$ -
Legal		\$8,400.00	\$ -
IT Services (Web, Video, & Maintenance)		\$5,000.00	\$ -

CITY OF EL CENIZO
EXPENDITURE DETAILS

FY 2020 - 2021

	2019 Adopted Budget	2020 Purpose	Increase / Decrease
Utilities			
Electricity	\$52,095.00	\$ 55,000.00	\$ 2,905.00
Telephone Line	\$9,621.00	\$ 9,500.00	\$ (121.00)
Water	\$4,500.00	\$ 1,680.00	\$ (2,820.00)
Alarm System	\$1,500.00	\$ 1,500.00	\$ -
Copier Lease Agreement	\$4,050.00	\$ 2,000.00	\$ (2,050.00)
Web Online Services	\$6,000.00	\$ -	\$ (6,000.00)
 Other			
Texas Comptroller	\$6,000.00	\$ 6,000.00	\$ -
Webb County Appraisal District	\$ 4,200.00	\$ 4,200.00	\$ -
TxCDBG	\$ 211,115.00	\$ -	\$ (211,115.00)
 Total GGO expenses:	\$426,431.00	\$154,880.00	\$ (271,551.00)

CITY OF EL CENIZO
GENERAL ADMINISTRATION

FY 2020 - 2021

GENERAL ADMINISTRATION POSITIONS				
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Slot #	Title	2019 Adopted Budget		2020 Purpose	Increase / Decrease
		Salaries and Wages			
1001	Mayor	\$ 1,200.00	* **	\$ 1,200.00	\$ -
1002	City Commissioner	\$ 600.00	* **	\$ 600.00	\$ -
1003	City Commissioner	\$ 600.00	* **	\$ 600.00	\$ -
5001	Chief of Staff	\$ -		\$ -	\$ -
5002	City Secreatry/Chief of Staff	\$ 20,800.00		\$ 19,760.00	\$ (1,040.00)
1006	City Attorney	\$ -		\$ -	\$ -
5008	City Administrator	\$ 30,160.00		\$ 20,800.00	\$ (9,360.00)
5007	Executive Assistant	\$ 19,760.00		\$ 19,760.00	\$ -
1009	Comptroller	\$ -		\$ -	\$ -
5005	Maintenance Supervisor	\$ 20,800.00		\$ 19,760.00	\$ (1,040.00)
5003	Staff Support	\$ -		\$ -	\$ -
Professional Service		\$ 3,000.00		\$ -	\$ (3,000.00)
Cell Phone Allowance		\$ -		\$ -	\$ -
Longevity Pay		\$ -		\$ -	\$ -
Social Security		\$ -		\$ -	\$ -
Retirement Contributions		\$ -		\$ -	\$ -
Group Insurance		\$ -		\$ -	\$ -
Workers Compensation		\$ -		\$ -	\$ -
Allowances * **		\$ 44,400.00		\$ -	\$ (44,400.00)
Part Time Funds		\$ -		\$ -	\$ -
Total GA expenses:		\$ 141,320.00		\$ 82,480.00	\$ (58,840.00)

CITY OF EL CENIZO
SOLID WASTE DEPARTMENT

FY 2020 - 2021

Solid Waste Department

	2019 Adopted Budget	2020 Purpose	Increase / Decrease
General Office Supplies and Materials	\$ 4,000.00	\$ -	\$ (4,000.00)
Postage & Courier Service	\$ 1,000.00	\$ -	\$ (1,000.00)
Computer Software	\$ -	\$ -	\$ -
Good for Public Events	\$ -	\$ -	\$ -
Land Fill	\$ 35,000.00	\$ 28,000.00	\$ (7,000.00)
Vehicle Maintenance	\$ 8,000.00	\$ 5,000.00	\$ (3,000.00)
Uniform	\$ 1,385.00	\$ -	\$ (1,385.00)
Vehicle Insurance	\$ 4,500.00	\$ 4,500.00	\$ -
Fuel	\$ 9,000.00	\$ 5,000.00	\$ (4,000.00)
Principal Loan and Interest	\$ 28,000.00	\$ 24,000.00	\$ (4,000.00)
Parks & Grounds	\$ -	\$ -	\$ -

Slot #	Title	Salaries and Wages		
5010	Driver / Supervisor	\$ 20,800.00	\$ 20,800.00	\$ -
2002	Collector	\$ 17,680.00	\$ 17,680.00	\$ -
2003	Collector	\$ 17,680.00	\$ 17,680.00	\$ -
2004	Maintaince	\$ -	\$ -	\$ -
2005	Mechanic/Driver II	\$ -	\$ -	\$ -

Total SS expenses:	\$ 147,045.00	\$ 122,660.00	\$ (24,385.00)
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CITY OF EL CENIZO
MUNICIPAL COURT

FY 2020 - 2021

MUNICIPAL COURT

	2019 Adopted Budget	2020 Purpose	Increase / Decrease
General Office Supplies and Materials	\$ -	\$ -	\$ -
Postage & Courier Service	\$ -	\$ -	\$ -
Computer Software	\$ -	\$ -	\$ -
Dues & Memberships	\$ 250.00	\$ -	\$ (250.00)
Training & Education	\$ 300.00	\$ -	\$ (300.00)
Equipment	\$ -	\$ -	\$ -
Court Appointed Attorney Fees	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -
		\$ -	\$ -

Slot #	Title	Salaries and Wages		
3001	Municipal Court Administrator	\$ 20,800.00	\$ 19,760.00	\$ (1,040.00)
3002	Court Clerk	\$ -	\$ -	\$ -
3003	Municipal Judge	\$ 12,000.00	\$ 6,000.00	\$ (6,000.00)
3004	Associate Municipal Court Judge	\$ 6,000.00	\$ 3,000.00	\$ (3,000.00)
3005	Bailiff/Interrupter	\$ -	\$ -	\$ -
3006	Truancey Clerk	\$ -	\$ -	\$ -
				\$ -
	Longevity Pay	\$ -	\$ -	\$ -
	Social Security	\$ -	\$ -	\$ -
	Retirement Contributions	\$ -	\$ -	\$ -
	Group Insurance	\$ -	\$ -	\$ -
	Workers Compensation	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -

Total Municipal Court expenses:	\$ 39,350.00	\$ 28,760.00	\$ (10,590.00)
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CITY OF EL CENIZO
PUBLIC LIBRARY

FY 2020 - 2021

Library			
	2019 Adopted Budget	2020 Purpose	Increase / Decrease
General Office Supplies and Materials	\$ 500.00	\$ -	\$ (500.00)
Postage & Courier Service	\$ -	\$ -	\$ -
Promotional Items	\$ -	\$ -	\$ -
Dues & Memberships	\$ -	\$ -	\$ -
Training & Education	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Telephone Line	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -

Slot #	Title	Salaries and Wages	
1210	Part Time	\$ 22,000.00	\$ 8,000.00 \$ (14,000.00)
Total Expense		\$ 22,500.00	\$ 8,000.00 \$ (14,500.00)

CITY OF EL CENIZO
CODE ENFORCEMENT / ANIMAL CONTROL DEPARTMENT

FY 2020 - 2021

CODE ENFORCEMENT / ANIMAL CONTROL DEPT.

	2019 Adopted Budget	2020 Purpose	Increase / Decrease
General Office Supplies and Materials	\$ -	\$ -	\$ -
Postage & Courier Service	\$ -	\$ -	\$ -
Pet Food	\$ -	\$ -	\$ -
Dues & Memberships	\$ -	\$ -	\$ -
Training & Education	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Telephone Line	\$ -	\$ -	\$ -
Professional Services	\$ 5,000.00	\$ -	\$ (5,000.00)
Travel	\$ -	\$ -	\$ -
Fuel (Diesel)	\$ -	\$ -	\$ -
Fuel (Gas)	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -

Slot # Title Salaries and Wages

			\$ -
1010	Code Enforcement Officer	\$ -	\$ -

Total Animal Control Expense \$ 5,000.00 \$ - \$ (5,000.00)

**CITY OF EL CENIZO
FIRE DEPARTMENT**

FY 2020 - 2021

FIRE DEPARTMENT			
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	2019 Adopted Budget	2020 Purpose	Increase / Decrease
General Office Supplies and Materials	\$ 500.00	\$ -	\$ (500.00)
Postage & Courier Service	\$ -	\$ -	\$ -
Miscellaneous	\$ 500.00	\$ -	\$ (500.00)
Dues & Memberships	\$ 500.00	\$ -	\$ (500.00)
Training & Education	\$ -	\$ -	\$ -
Equipment	\$ 3,000.00	\$ -	\$ (3,000.00)
Telephone Line	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -
Fuel (Diesel)	\$ 3,000.00	\$ 500.00	\$ (2,500.00)
Fuel (Gas)	\$ 800.00	\$ -	\$ (800.00)

Slot #	Title	Salaries and Allowances		
6001	Fire Chief	\$ 18,000.00	\$ -	\$ (18,000.00)
6002	Captain	\$ -	\$ -	\$ -
6003	Driver	\$ -	\$ -	\$ -
6004	Firefighter	\$ -	\$ -	\$ -
6005	Firefighter	\$ -	\$ -	\$ -
6006	Firefighter	\$ -	\$ -	\$ -
6007	Asst. Driver / Firefighter	\$ -	\$ -	\$ -
6008	Clerk	\$ -	\$ -	\$ -
6009	Stipends	\$ 5,000.00	\$ -	\$ (5,000.00)
Cell Phone Allowance		\$ -	\$ -	\$ -
Longevity Pay		\$ -	\$ -	\$ -
Social Security		\$ -	\$ -	\$ -
Retirement Contributions		\$ -	\$ -	\$ -
Group Insurance		\$ -	\$ -	\$ -
Workers Compensation		\$ -	\$ -	\$ -
Other		\$ 10,000.00	\$ -	\$ (10,000.00)

Total Fire Department Expense	\$ 41,300.00	\$ 500.00	\$ (40,800.00)
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CITY OF EL CENIZO
POLICE DEPARTMENT

FY 2020 - 2021

POLICE DEPARTMENT

	2019 Adopted Budget	2020 Purpose	Increase / Decrease
General Office Supplies and Materials	\$ -	\$ -	\$ -
Postage & Courier Service	\$ -	\$ -	\$ -
Dues & Memberships	\$ -	\$ -	\$ -
Training & Education	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Telephone Line	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -
Fuel (Diesel)	\$ -	\$ -	\$ -
Fuel (Gas)	\$ 5,000.00	\$ 500.00	\$ (4,500.00)

Slot #	Title	Salaries and Wages		
7001	Police Chief	\$ 32,240.00	\$ 20,800.00	\$ (11,440.00)
5009	Deputy Chief	\$ 32,240.00	\$ -	\$ (32,240.00)
7003	Captain	\$ -	\$ -	\$ -
7004	Sergeant	\$ -	\$ -	\$ -
7005	Officer II	\$ -	\$ -	\$ -
7006	Officer I	\$ 100.00	\$ -	\$ (100.00)
7007	Officer I	\$ 100.00	\$ -	\$ (100.00)
7008	Officer I	\$ -	\$ -	\$ -
7009	Part-Timer	\$ -	\$ -	\$ -
Cell Phone Allowance		\$ -	\$ -	\$ -
Longevity Pay		\$ -	\$ -	\$ -
Social Security		\$ -	\$ -	\$ -
Retirement Contributions		\$ -	\$ -	\$ -
Group Insurance		\$ -	\$ -	\$ -
Workers Compensation		\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -

Total Police Dept. Expenses:	\$ 69,680.00	\$ 21,300.00	\$ (48,380.00)
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Line Item(s)
Equipment (s)
City Vehicle (s)

Details

Qty

Amount

Total

\$ 1,650.00

33.94 cents per mile

Divide your specific vehicle type's cost number by 15,000, the average number of miles driven each year according to AAA. For example, if you drive a large sedan, divide 5,091 by 15,000 to get 0.3394. This tells you that your wear and tear cost is 33.94 cents per mile.

Line Item(s)	Details	Rate	Qty	Amount	Total
Equipment (s)					\$ 1,650.00
City Vehicle (s)	Wear and Tear Cost				
		Rate	Miles		
Personnel (Vehicle(s))	Police Unit 1	\$ 33.94	25	\$ 848.50	
	Police Unit 2	\$ 33.94	25	\$ 848.50	
	Police Unit 3	\$ 33.94	25	\$ 848.50	
	Grounds Truck	\$ 33.94	15	\$ 509.10	
	Civilian 1	\$ 33.94	40	\$ 1,357.60	
	Civilian 2	\$ 33.94	80	\$ 2,715.20	
	Civilian 3	\$ 33.94	40	\$ 1,357.60	
Fuel	Police Unit 1	\$ 1.80	16	\$ 28.80	
	Police Unit 2	\$ 1.80	16	\$ 28.80	
	Police Unit 3	\$ 1.80	16	\$ 28.80	
	Grounds Truck	\$ 1.80	16	\$ 28.80	
	Civilian 1	\$ 1.80	20	\$ 36.00	
	Civilian 2	\$ 1.80	14	\$ 25.20	
	Civilian 3	\$ 1.80	8	\$ 14.40	
Payroll	City Admin.	\$ 14.50	12	\$ 174.00	
	City Sec.	\$ 10.00	12	\$ 120.00	
	Municipal Admin.	\$ 10.00	9	\$ 90.00	
	Chief of Staff	\$ 9.50	8	\$ 76.00	
	Staff 1	\$ 9.00	12	\$ 108.00	
	Supervisor Driver	\$ 10.00	10	\$ 100.00	
	Head Maintenance	\$ 10.00	12	\$ 120.00	
	Staff 2	\$ 9.00	10	\$ 90.00	
	Chief of Police	\$ 15.50	12	\$ 186.00	
	Police Officer 1	\$ 15.50	10	\$ 155.00	
Misc.	Collector I	\$ 8.50	12	\$ 102.00	
	Collector II	\$ 8.50	12	\$ 102.00	
	City Commissioner 1	\$ 15.00	12	\$ 180.00	
	City Commissioner 2	\$ 15.00	5	\$ 75.00	
	City Attorney	\$ 25.00	1	\$ 25.00	
	Grant Admin.	\$ 25.00	1	\$ 25.00	
	Uhaul Rental	\$ 200.00	1	\$ 200.00	
				Grand Total	\$ 12,253.80

Fiscal Year	2020 - 2021	2019 - 2018	2018 - 2017	2017 - 2016	2016 - 2015	2015 - 2014	Average
October	\$ 2,148.57	\$ 2,148.57	\$ 21,836.82	\$ 33,176.51	\$ -	\$ 7,064.92	\$ 12,845.36
November	\$ 14,019.95	\$ 14,019.95	\$ 17,829.94	\$ 20,645.20	\$ 22,163.65	\$ 23,300.00	\$ 19,591.75
December	\$ 27,208.43	\$ 27,208.43	\$ 15,239.33	\$ 15,405.21	\$ 16,522.69	\$ 15,500.00	\$ 17,975.13
January	\$ 31,832.98	\$ 31,832.98	\$ 31,832.98	\$ 17,215.44	\$ 18,734.24	\$ 15,474.48	\$ 23,018.02
February	\$ 21,503.96	\$ 21,503.96	\$ 25,000.00	\$ 24,817.30	\$ 24,923.00	\$ 36,837.36	\$ 26,616.32
March	\$ 23,139.80	\$ 23,139.80	\$ 27,015.99	\$ 30,473.81	\$ 28,756.72	\$ 16,776.28	\$ 25,232.52
April	\$ 10,276.55	\$ -	\$ 12,090.50	\$ 10,691.94	\$ 8,814.49	\$ 8,998.49	\$ 8,119.08
May	\$ 10,149.29	\$ 8,500.00	\$ 8,500.00	\$ 6,352.47	\$ 17,217.23	\$ 4,594.74	\$ 9,032.89
June		\$ 10,953.66	\$ 10,953.66	\$ 6,912.72	\$ 6,695.30	\$ 11,140.83	\$ 9,331.23
July		\$ 2,910.29	\$ 2,910.29	\$ 4,304.27	\$ 9,549.78	\$ 1,837.08	\$ 4,302.34
August		\$ 2,314.55	\$ 2,314.55	\$ 2,172.54	\$ 6,026.03	\$ 5,339.16	\$ 3,633.37
September		\$ 2,184.57	\$ 2,184.57	\$ 1,664.00	\$ 2,324.13	\$ 4,086.99	\$ 2,488.85
	\$ 140,279.53	\$ 146,716.76	\$ 177,708.63	\$ 173,831.41	\$ 161,727.26	\$ 150,950.33	\$ 162,186.88
\$ 186,146.00		\$ 39,429.24	\$ 8,437.37				

	Accounts	Rate	Per 1 Month	Per 2 Months	Per 3 Months	Per 4 Months	Per 5 Months	Per 6 Months	
Active	539	\$ 22.00	\$ 11,858.00	\$ 23,716.00	\$ 35,574.00	\$ 47,432.00	\$ 59,290.00	\$ 71,148.00	* Estimation
Delinquent	128	\$ 22.00	\$ 2,816.00	\$ 5,632.00	\$ 8,448.00	\$ 11,264.00	\$ 14,080.00	\$ 16,896.00	* Estimation
Canceled	3	\$ 22.00	\$ 66.00	\$ 132.00	\$ 198.00	\$ 264.00	\$ 330.00	\$ 396.00	* Estimation
Average	406	\$ 22.00	\$ 8,932.00	\$ 17,864.00	\$ 26,796.00	\$ 35,728.00	\$ 44,660.00	\$ 53,592.00	* Estimation
Late Fee	128	\$ 5.00	\$ 640.00	\$ 1,280.00	\$ 1,920.00	\$ 2,560.00	\$ 3,200.00	\$ 3,840.00	* Estimation

Loss Revenue	6 Months	\$ 21,132.00	* Estimation
Loss Revenue	12 Months	\$ 42,264.00	* Estimation

(Information is based on a daily average from the collection clerk. However, trash binds are being collected without payment resulting into an increase of expense within the Solid Waste Department.)