



CITY OF EL CENIZO

507 CADENA ST. | EL CENIZO, TEXAS 78046 | 956-724-5916

COUNCIL SPECIAL MEETING PUBLIC NOTICE

THE EL CENIZO CITY COUNCIL WILL MEET ON THURSDAY, JULY 18, 2024 AT 6:30 P.M. IN THE EL CENIZO COUNCIL CHAMBERS AT THE EL CENIZO CITY HALL, 507 CADENA ST, EL CENIZO, TEXAS TO CONSIDER AND ACT ON THE ITEMS ON THE FOLLOWING AGENDA.

1. Call to order by the Honorable Mayor, Carina Hernandez.
2. Roll Call by the City Secretary.
3. Pledge of Allegiance.
4. Communications.
5. Public Comments.

This section provides the public the opportunity to address the City Council on any item of the Agenda or simply make a public notice to the council. Residents wishing to participate must complete a Speaker's Card specifying which item they wish to comment on. Each public member will be allowed a total of three minutes within which to make any/all public comments.

Comentarios Públicos: Esta sección le otorga la palabra a los residentes a que se dirijan a los miembros del cabildo de cualquier punto en la agenda. Residentes que quieran dirigirse al cabildo deberá llenar una forma especificando que punto de la agenda quiere tratar. Cada residente tendrá tres minutos en cual pueden hacer cualquier comentario que quiera sobre el tema.

EXECUTIVE SESSION NOTICE

The City Council of El Cenizo reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below as authorized by the Texas Government Code Sections:

551.071 (Consultation with Attorney)

551.072 (Deliberation about Real Property)

551.073 (Deliberation about Gifts and Donations)

551.074 (Personnel Matters)

The City Council will reconvene to take any final action, decision, or vote on a matter deliberated in Executive Session.

MAYOR CARINA HERNANDEZ

6. Discuss, consider and take appropriate action to accept a grant in the amount of \$25,168.00 from the Methodist Healthcare Ministries for the City of El Cenizo's Breaking through Language Barriers: A Digital Literacy Training Program; and any other matters incident thereto.
7. Discuss, consider and take appropriate action to approve a Memorandum of Agreement Between Methodist Healthcare Ministries and City of El Cenizo Methodist Healthcare Ministries (MHM) will award City of El Cenizo for Breaking through Language Barriers: A Digital Literacy Training Program in the amount not to exceed incurred hereunder: Total Grant Amount: \$25,168 This Agreement shall commence on June 1, 2024, and shall terminate on December 31, 2024.
8. Discuss, consider and take appropriate action on providing the Laredo Daybreak Rotary Club for a letter of support for their Rotary International District 5930 Grant Proposal to provide equipment and medical response supplies to the El Cenizo and Rio Bravo Volunteer Fire Department's; and any other matters incident thereto.
9. Discuss, consider and take appropriate action to approve electrical work in the amount of \$1,980.00 (one thousand nine hundred dollars and zero cents) payable to Raul Zamora to address findings related to the El Cenizo Animal Shelter Z-3 inspection report conducted on April 11, 2024; and any other matters incident thereto.
10. Review, discuss, consider and take appropriate action on a proposal coverage from Texas Municipal League Intergovernmental Risk Pool to reinstate coverage for the City of El Cenizo; authorize the Mayor to complete and sign the Proposal Acceptance Forms; Authorize the Mayor Sign the Interlocal Agreements and designate a Fund Contact. (Please note that the Interlocal Agreement requires the Member to appoint a contact of department head rank or higher. The Interlocal Agreement must be signed

by someone authorized by the governing body to sign contracts); Provide at minimum the first quarterly payment of \$5,101.50. Note that the 2% Annual Payment Discount will still apply if full annual contribution is paid within 30 days of the effective date of coverage, or receipt of your first bill, whichever is later; and any other matters incident thereto.

TOTAL ANNUAL:	\$20,406.00
2% Annual Payment Discount:	\$408.12
Total Annual Contribution:	\$19,997.88
Quarterly Payment:	\$5,101.50

COMMISSIONER JUANY VALDEZ

11. Discuss, consider and take appropriate action on establishing policies and procedures for the acceptance and approval of city volunteers and or any volunteers interrelated with the City of El Cenizo who access and utilize city owned property; and any other matters incident thereto.
12. Status update with discussion and possible action on the Social Media Policy for the City of El Cenizo; and any other matters incident thereto.
13. Status update on action taken on May 16, 2024; directing staff to review all agenda item(s) from Fiscal Years 2022-2023 and 2023-2024 to determine any pending items that need to be followed up and or addressed. **[The purpose of the item is to ensure that we review any action taken and identify whether there are pending projects that need to be looked at before the end of this fiscal year to help in budgeting for the 2024-2025 fiscal year]**
14. Discuss, consider and take appropriate action to enter into a yearly "Pre-Employment Drug and Alcohol Testing for El Cenizo" with *Rapid Med* (LOC), and to further authorize Public Management Consulting, LLC. to negotiate the terms and conditions of the service agreement and any other matters incident thereto. **[Rapid Med (LOC) has serviced several local entities including The City of Laredo's Transit Management (El Metro), underscoring their commitment to delivering high-quality testing services. Their team members possess over two decades of collective experience in the field, ensuring a top-level experience for every individual undergoing examination.]**
15. Discuss, consider and take appropriate action to designate a person or firm as the purchasing agent for the City of El Cenizo; and any other matters incident thereto. **[A purchasing agent, also known as a procurement officer or buyer, plays a critical role in an organization's procurement process. Their primary responsibility is to acquire goods and services needed by the organization in the most cost-effective and efficient manner.]**

COMMISSIONER DAISY PEREZ

16. Discuss, consider and take appropriate action to become a member of the Border Philanthropy Partnership, apply for Border Philanthropy Partnership membership, authorize the membership dues of \$450.00 (four hundred and fifty dollars and zero cents); approve and execute a fiscal sponsorship agreement; and any other matters incident thereto. **[A fiscal sponsor allows you to get the full benefits of a nonprofit, without the legal and fiscal headache. Through the Border Philanthropy Partnership, you can receive all the benefits of a 501(c)(3) tax-exempt organization without establishing your own nonprofit entity. After signing a fiscal sponsorship agreement, the Border Philanthropy Partnership takes on the responsibility of managing charitable donations and funds, while you focus on your project goals. A fiscal sponsorship can be a great short-term solution while you wait for your tax-exempt status to be approved, or a long-term solution for organizations that do not want to worry about the extra administrative work required to maintain a 501(c)(3) status.]**
17. Status update with discussion and possible action on the filing of potholes; and any other matters incident thereto.
18. Discuss, consider and take appropriate action to solicit construction cost estimates for the finish out of the 2nd floor of the Lamar Bruni Vergara El Cenizo Public Library; and any other matters incident thereto.
19. Discuss, consider and take appropriate action to direct Public Management Consulting, LLC. to research an incentive package for volunteers of the El Cenizo Volunteer Fire Department to include but not limited to potential healthcare services/benefits, life insurance policy, fitness memberships; and any other matters incident thereto.
20. Discuss, consider and take appropriate action to authorize the use of the El Cenizo Fire Station or the Lamar Bruni Vergara El Cenizo Public Library to host a CPR/First Aid/AED Training at no cost to the city; and any other matters incident thereto.

BUDGET

21. Discuss, consider and take appropriate action to confirm the designation of Patricia A. Barrera, Tax Assessor Collector to calculate the no-new-revenue (NNR) tax rate and the voter approval tax rate for taxing entity as per Senate Bill 2, Texas Property Tax reform and Transparency Act of 2019 (Tax Code Section 26.04); and any other matters incident thereto.

22. Discuss, consider and take appropriate action to approve the 2024-2025 Fiscal Year Budget Schedule; and any other matters incident thereto.
23. Discuss, consider and take appropriate action to establish a regular meeting date for all city and budgetary purposes to be held on Thursday September 12, 2024; and any other matters incident thereto.
24. Discuss, consider and take appropriate action to review and approve the 2024 Certified Values and appraisal roll data for the City of El Cenizo, Texas; and any other matters incident thereto.
25. Discuss, consider and take appropriate action on directing the El Cenizo Solid Waste Department to formulate a detail analysis of all delinquent accounts; formulating, creating and establishing a delinquent roll for solid waste fees; bring back a work plan and recommendation for the collection of said delinquent solid waste fees; establish a percentage collection rate for the 2024-2025 Fiscal Year; and any other matters incident thereto.
26. Discuss, consider and take appropriate action to solicit proposals for primary and secondary vendors for the following products and or services for the 2024-2025 Fiscal Year; and any other matters incident thereto.

Office Supplies
 Janitorial Supplies
 Motor Vehicle Repair and Maintenance – General Government Fleet
 Motor Vehicle Repair and Maintenance – Police Department Fleet
 Motor Vehicle Repair and Maintenance – Fire/EMS Department Fleet
 Motor Vehicle Repair and Maintenance – Solid Waste Department Fleet
 Motor Vehicle Repair and Maintenance – Parks and Ground Maintenance Fleet
 Computer Repair and Maintenance
 Lubricants/Hydraulic Oil – Solid Waste Department
 Wheel Alignment & Balancing Services – All City Department

27. Discuss, consider and take appropriate action on directing department heads to maintain and file an accurate list of their department's personnel/volunteers; and any other matters incident thereto.

COUNCIL ACTION ITEMS

28. Discuss, consider and take appropriate action to ratify vehicle repair and maintenance work on the Solid Waste Collection Vehicle and the payment of \$1,795.00 (one thousand seven hundred ninety five dollars and zero cents) payable to E & F Truck Service, LLC.; and any other matters incident thereto.
29. Discuss, consider and take appropriate action to ratify the canceling of the June 27, 2024 regular meeting; and any other matters incident thereto.
30. Adjournment.

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, City Secretary, do hereby certify that the above notice of meeting of the City Council of El Cenizo, Texas, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice at a place readily accessible to the general public at all times on the 15th day of July, 2024 at _____ a.m. / p.m. and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 15TH DAY OF JULY, 2024.

NOEMI PEREZ, CITY SECRETARY, EL CENIZO, TEXAS

BY: _____
Noemi Perez, City Secretary