

City of El Cenizo, Texas
Request for Proposals (RFP) for Brush and Debris Removal Services
RFP No. 2024-0822-15-A

Issue Date: August 23, 2024

Proposal Due Date: September 13, 2024.

Contact Person: Juany Perez

Contact Email/Phone: juanyperetz@cityofelcenizotexas.com | 956-724-5916

1. Introduction

The City of El Cenizo is seeking proposals from qualified individuals or businesses to provide brush and debris removal services, including proper disposal, at two vacant lots located at 621 Hernandez and 623 Hernandez, El Cenizo, Texas. The objective of this project is to clear overgrown brush, remove debris, and ensure the proper disposal of all materials in a manner that aligns with the environmental and safety standards.

2. Scope of Work

The scope of work for this project includes the following tasks:

- 1. Site Assessment:**
 - Conduct a thorough assessment of the lots at 621 Hernandez and 623 Hernandez to determine the extent of overgrowth and debris present.
- 2. Brush and Debris Removal:**
 - Safely and efficiently remove all overgrown brush, weeds, and debris from the two lots.
- 3. Proper Disposal:**
 - Transport and dispose of all debris and brush in accordance with local, state, and federal regulations.
 - Provide documentation verifying the proper disposal of materials.
- 4. Site Clean-Up:**
 - Leave the lots in a clean and safe condition, free of any hazardous materials or waste.

3. Proposal Requirements

Interested parties are required to submit a detailed proposal that includes the following components:

- 1. Company/Individual Information:**
 - Name, address, and contact information.
 - Description of experience in brush and debris removal services.
 - List of any relevant certifications or licenses.

2. **Cost Analysis:**
 - Detailed breakdown of all costs associated with the project, including labor, equipment, disposal fees, and any other expenses.
 - Total project cost.
3. **Work Plan:**
 - Detailed description of the approach and methodology for completing the work.
 - Equipment and personnel to be used.
 - Safety measures to be implemented during the project.
4. **Timeline:**
 - Proposed timeline for the completion of the project, including the start and end dates.
5. **References:**
 - Provide at least three references from similar projects completed in the past three years.

4. Proposal Submission

Proposals must be submitted no later than 5:00pm on September 13, 2024. Late submissions will not be considered. Proposals can be submitted via Email to:

juanyper@cityofelcenizotexas.com

5. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- **Experience and Qualifications** (30%)
- **Cost Analysis** (30%)
- **Work Plan and Methodology** (20%)
- **Proposed Timeline** (10%)
- **References** (10%)

6. Additional Information

- The City of El Cenizo reserves the right to reject any or all proposals, waive any informalities, and make an award that is in the best interest of the city.
- If needed, site visits can be arranged by contacting Juany Perez at 956-724-5919.

7. Contract Award

The contract will be awarded to the proposal that best meets the needs of the City of El Cenizo based on the evaluation criteria outlined above. The selected contractor will be notified by September 26, 2024, with the expectation that work will commence shortly thereafter.